



RETAIL FOODS DIVISION EXAMINATION BOOKLET ORDERING INSTRUCTIONS

TDH certified food management examinations may be ordered and paid for through the Texas Department of Health. Only accredited food management programs and licensed test sites may purchase TDH examinations.

There are 4 types of examinations available through TDH: Certification English, Certification Spanish, Recertification English, and Recertification Spanish.

There are two separate examination order forms: a form for “test sites only”, and a form for accredited certified food management programs. It is important that you use the proper form when ordering examinations. The order form must be completed accurately. The fee of \$17.00 per exam must be submitted with the order.

Each order shipped will include a sealed examination booklet and a scantron answer sheet. The examination booklet shall only be opened by the candidate.

Examination booklets along with the completed answer sheets must be returned by commercial carrier (example: Fed Ex, Airborne, UPS) to the Texas Department of Health, Retail Food Division, 2201 Donley Drive Suite 2201, Austin TX 78758. Failure to return the booklets and answer sheets together will delay grading and may result in other regulatory action.

If you have any questions or comments regarding the examination ordering process please contact the Retail Food Division at area code (512) 719-0232 or through our website at: www.tdh.state.tx.us/bfds.